Presiding: Chris Worland

Present: Brian Aitken, Allison Antink Meyer, Mary Elaine Califf, Linda Clemmons, Gregory
                  Ferrence, Paige Hofstetter, Amy Hurd, Bill McBride, Taeok Park, Yvette Pigman, Indira
                  Robinson, and Chris Worland

Guests:
Malinda Aiello, Program Director, Illinois Articulation Initiative

Worland called the meeting to order at 10:01 a.m.

Action Items:

1. Introduction of New Council Members
The Council welcomed new members Paige Hofstetter, Bill McBride and Taeok Park.

2. Approval of November 2, 2021 Minutes
Worland asked if there were any corrections to the November 2, 2021 minutes as submitted. There
were no corrections. The minutes were accepted as submitted.

3. Approval of November 16, 2021 Minutes
Worland asked if there were any corrections to the November 16, 2021 minutes as submitted. There
were no corrections. The minutes were accepted as submitted.

4. Approval of November 30, 2021 Minutes
Worland asked if there were any corrections to the November 30, 2021 minutes as submitted. There
were no corrections. The minutes were accepted as submitted.

5. CTK 302 Computer Programming for Creatives (existing course proposed for BS-SMT designation)
The course was proposed by Dr. Rosanne Marshack, Director, Creative Technologies.

Worland noted a prerequisite for the course was that it was for majors only and asked if the Council
receives many of this type of request. Hurd explained that the routing for these requests goes directly
to her for approval/rejection. However, she wanted to get the Council's thoughts on the request before
she proceeded. She went on to explain those students who are working toward a Bachelor of Science
(BS) degree must complete an additional SMT course as part of their graduation requirements. These
courses have been traditionally difficult to find for those majors who do not have the course already
embedded as part of a major requirement.

Aitken thought the course would be acceptable as long as it met the spirit of the requirement
designation and noted we currently have courses geared toward specific majors for SMT. In his opinion,
he approved of the proposal.   Ferrence thought it depends on how much exposure to different sciences
we wanted students to have as part of a broader curriculum. He pointed out in Chemistry, as the
student subset was smaller, they meet the requirement within their curriculum requirements and do

not typically have students outside their major taking those specific Chemistry courses. While he was generally in support of the proposal he did note its approval could cause a slippery slope of precedent of limiting the additional SMT course to major courses only.

Califf responded in IT, students fulfill the requirement by completing a course(s) already required for the major. She added this was a common practice and when reviewing the list of courses that already counted toward the requirement, she noted that while a few of those courses may not be major blocked but fall under the spirit of who else besides major students would actually take them. She was less concerned about the course being major blocked and was more concerned if the course met the spirit of the requirement designation. She noticed the department already offered CTK 320 which looked to be more rigorous and already had the designation.

Aitken responded all students in the major are required to take CTK 302 but are not required to take CTK 320. He added the University already had a good example of having major blocked SMT requirements with KNR 282. Hurd agreed when reviewing the list of courses that already had the designation that many of them had prerequisites that would limit to students within the major anyway and that we already allow the double dipping of requirements all over the place in General Education.

Califf asked if there was a set of standards set for the BS-SMT designation. Hurd was not aware of any such standards. While reviewing the list, Ferrence asked how many courses there needed to be for the designation. He pointed out that both CHE 141 and CHE 230 were on the list. However, CHE 141 is a prerequisite for CHE 230, so he wondered why they were both accepted.

Califf noted that many of the courses offered within the major could not make the argument to be considered for the designation. Worland agreed and thought the course really tried to be wide ranging in its approach beyond with including topics such as programming. Aitken asked Hurd what her thoughts were on the request. Hurd responded she was leaning toward approving the proposal but wanted the Council's support first.

Califf made a motion to support Hurd's approval of CTK 302 for the BS-SMT designation. Worland seconded.

All in favor, none opposed, none abstained.

The motion passed.

Hurd will approve the proposal.

Discussion Items:

6. Student Survey Review
Hurd shared the student survey questions with Council members. She explained that every few years, students were surveyed regarding their thoughts on the General Education program. Those responses are then collated and reviewed by University Assessment Services (UAS). The questions Hurd shared were part of the last survey that was sent out before COVID. UAS is working to send out the survey this spring in anticipation of having results reported next fall. Hurd asked Council members if they had edits/changes to the proposed questions.

Aitken asked what the targeted timeline was. Hurd thought UAS was looking at sending the survey to students in mid-February. Califf wondered if there was any way to correlate the student responses to specific majors. Worland believed it was possible to have the student data aggregated that way. Hurd will follow up with Derek Meyers in UAS. Ferrence appreciated the use of "no opinion/no applicable" as a response as he felt it offered a way for responders to opt out while not throwing off results.

McBride wondered what the response rate was for the last survey. After research, Aitken responded it was over 10% with 620 responses to the 2019 survey. Council members had no concerns with the questions. Hurd will contact UAS and ask them to proceed.

7. General Education Assessment
Hurd informed Council members the University had received a significant finding from the HLC during its last accreditation review for its General Education assessment. The University was directed to come up with an assessment plan. Derek Meyers and Jonathan Rosenthal had drafted that plan and UAS had started collecting artifacts from faculty who teach General Education courses. Between the transition with Rosenthal's retirement and COVID, we are now in the process of trying to revive the assessment plan. Hurd explained she and UAS were in the process of creating rubrics to assess the artifacts. They have a couple completed but have a long way to go. Once they are drafted, she will bring them before the Council for feedback.

8. IDEAS Panel of Experts
Worland asked if the IDEAS Panel had met. Hurd confirmed they had met twice and had had lengthy conversations over two proposals. Both proposals were sent back to their respective departments to address examples of deficit language. Califf asked if the committee would be using consent agendas. Hurd responded she did not know if consent agendas could be used as the process was under review by General Counsel. She will let the Council know when she has more information regarding this review.

9. Engineering Program
Ferrence asked for an update on the Engineering program. Hurd responded the request was still going forward with IBHE. IBHE has adopted a new strategic plan with a focus on diversity, equity, and inclusion. Illinois State was the first to submit a new college and program request(s) under the plan and was asked to provide additional information after submitting the proposals. Hurd added the University had the support from the other public universities, including the University of Illinois, for both proposals and that the hope was IBHE would place the proposals at its March meeting agenda. Hurd also noted President Kinzy has been very involved in the process because of her support of the program, and Aiello noted that was not normally the case on these types of proposals.

10. Curriculum Software
Hurd informed the Council that an RFP process had started to obtain a new curriculum software system. The current system is a home-grown system and there is only one person who can make updates. Hurd noted there were over 30 representatives from across campus serving on the team. She will keep the Council apprised with updates.

Aitken made a motion to adjourn. Antink Meyer seconded.

Meeting adjourned: 10:50 a.m.

Respectfully submitted,

Soemer Simmons